



ONLINE REGISTRATION IS HERE

Beginning February 1st, online registration will be used for the majority of the training sponsored by the High Plains Early Learning Connection. Each training opportunity will include a link to a brief form to be completed in order to register for the training. Please follow the steps below to register for training:

[STEP 1: Follow the link and complete the online registration form.](#)

Each learning opportunity in the newsletter/website/flier will include an individual registration link. Follow the link to the online registration form.

The items that must be completed are:

1. Email Address: (individual email address for each registrant)
2. Please Choose the training you will attend:
(This is a drop down list - select the training you would like to attend. You may only select one item per registration)
3. Name: (Name of registrant)
4. Position: (current position - child care center staff, family child care provider, child care center director, etc.)
5. Agency: (place where you work)
6. Address: (you may use either a personal or business address)
7. City:
8. Zipcode:
9. Phone (cell phone or landline number where you can be reached about cancellation/changes)
10. I work with: (ages of children you serve)
11. Type of Agency I work in: (select the type of organization in which you work)
12. NECPRS ID (provide your NECPRS Identification number if you know it)

You may register using a computer, tablet, or smartphone. You will receive a confirmation email when the registration is successfully completed.

[STEP 2: Mail Required Payment](#)

If the training you selected requires a payment, mail a check with the appropriate payment to:

ESU 16
Attn: Deana Holley
1221 W 17th St
North Platte NE 69101

Once your payment is received, your registration is complete. Registrations will not be complete and confirmed until your payment is received.

If you are unable to register online, you may print and complete a paper registration form and mail it with your payment.

If you have any questions or need assistance, please contact Cheryl Roche at 308-284-8481.